



The Maples Academy

An IB World School



513047 2nd Line, Amaranth, ON L9W 0S3 519.942.3310 info@TheMaplesSchool.com

Before And After School Care

The Maples offers before and after school student care as a service for families who are unable to drop off or pick up their children within the regular school hours. Mrs. Weeda is the supervisor for both programs. Before school care begins at 7:00 a.m. and operates out of the gym. After school care is provided the gym from 3:30 to 5:30 p.m.

- These programs are available every day throughout the school year.
- This service is available to all students.
- In the morning, students must enter by the back doors. The doors are locked, please ring the doorbell.
- After school care students must go directly to Room 8 and remain there until picked up. (Weather permitting the students may be taken outside.)
- While in the program, students are expected to remain in the room and seek the program supervisor's permission to leave.
- Misbehaviour will not be accepted and may lead to a student's exclusion from the program.
- It is expected that all students in the programs will respect and obey the program supervisor as they would any member of The Maples staff.
- After school, parents must come into the school and inform the program supervisor (in Room 8) that they are picking up their child or the children in their carpool.
- If someone other than yourself is picking up your child or the children in your carpool, notify the school in advance, preferably in writing. These persons must be listed on the Pick-Up Permission Form as alternative drivers.

Please review these procedures with your child/children.

Before and After school care must be paid for in advance through the school office. A pre-paid punch card system, in amounts of 10 or 20 sessions, will be used. The cards will be kept at the school and returned to parents when they are full. Retain these cards for tax purposes. The school does not keep individual attendance records for these programs. When your card is full, it will be returned to you. Please contact the office for a new card. You may come to the office to pay for the card or send the funds in with your child. Families without pre-paid cards must pay on the day that the service is used at a rate of \$4.00.

If your child/children need to use this service, please inform the office. Please send an extra snack and drink for after school. We recognize that giving advance notice is not always possible and that parents occasionally may not be able to notify us in advance due to traffic delays, vehicle break down, or other last minute schedule changes. In such circumstances these students will be accommodated. However, if we do not know enough in advance to provide Mrs. Weeda with an assistant, for safety reasons, unregistered students may be asked to wait in the office until they can be picked up. We will call to notify you. **Call the office as soon as you realize that you will be late.**



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All parents are to inform the Before/After School Coordinator when they pick up their children or other students. The Coordinator “signs out” the children in her care and notes the time of departure. As a further safety measure, she will restrict the students in After School Care to specific areas in the yard, Room 8 or the gym. To sign out parents are asked to inform the instructor that you are taking the child. Please do not take your child or other children home until you have informed an adult instructor. (Please list on the Pick- Up Permission Form, the other persons who are authorized to pick up your child/children.)

Students, who are not picked-up at 3:40, will be sent to after school care and the family will be charged for one hour.

Rates for 2021/2022

Before School:

7:00 to 7:30 - \$3.50

7:30 to 8:30 a.m. (or any part of the hour) - \$3.50

After School:

3:30 to 4:30 p.m. (or any part of) - \$3.50

4:30 to 5:30 p.m. (or any part of) - \$3.50

10 session punch card is \$35.00

20 session punch card is \$70.00

Please note: There is a daily limit of 17 students in the Before and After School program. It is based on first come first served. Please let the office know(Lburke@themaplesschool.com) in advance if your child needs to use the program.